

Subject: 12/1 conference room
From: "John Howland" <jhowland@ccala.org>
Date: 10/10/2016 10:19 AM
To: "Michael Filson" <MFilson@downtownla.com>


Hey

I just came by to see you.

I see on the master calendar that you have the conference room reserved for a meeting with the ambassadors on TH 12/1 at 9 a.m. I need to use the conference room from 8-10 that morning. Is it possible for you to reschedule your meeting for later in the morning?

Thanks

John

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John Howland

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— image003.png —



— Attachments: —

image001.png	15.4 KB
image002.png	1.0 KB
image003.png	951 bytes